



Community RESEARCH

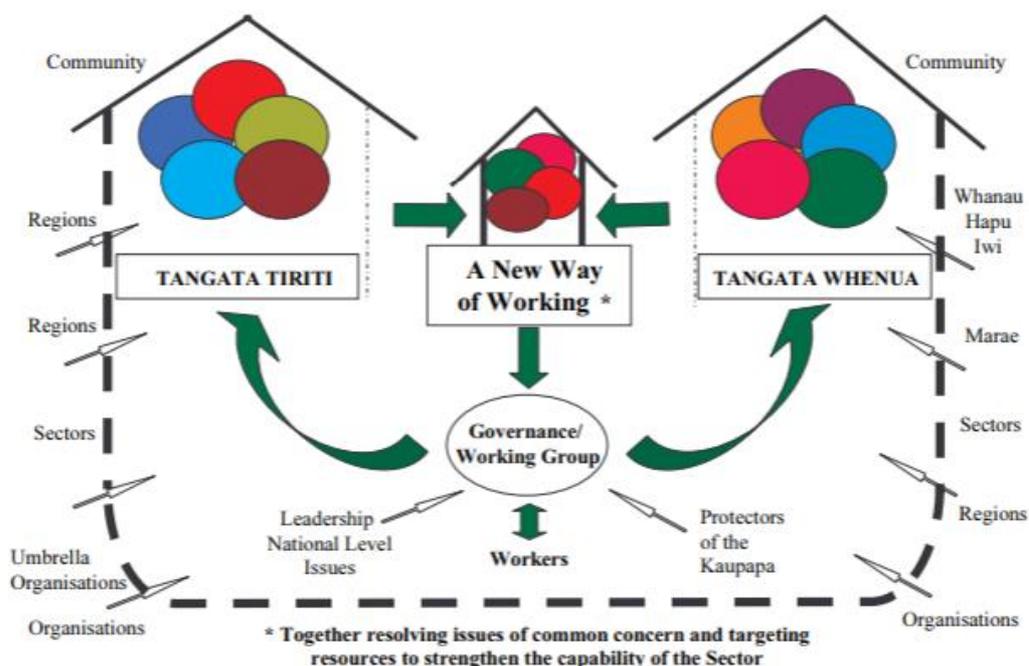
TANGATA WHENUA,
COMMUNITY & VOLUNTARY
SECTOR RESEARCH CENTRE

Community Research Kaitiaki Role Description

Ko te hōkai-nuku, ko te hōkai-rangi
Ko te hōkai ā tō tupuna, a Tāne-nui-a-rangi

Our whakataukī is taken from a ritual chant describing Tane’s journey to the uppermost realm, the highest of the twelve heavens. There he obtained the three baskets of knowledge and bought them down to earth for all to share. Founded in 2008, Community Research is a national NGO that builds capability in the Tangata Whenua, Community and Voluntary Sector (“the Sector”). Our purpose is to contribute to a healthy, engaged and informed Sector. We do this by sharing research and resources with people throughout Aotearoa, via web-based technologies. We connect and explore community expressions of knowledge and thus share the baskets of knowledge with the Sector.

An integral part of our organisational whakapapa is our commitment to a Tiriti o Waitangi framework. We operate a two house model of governance with a Tangata Tiriti caucus and a Tangata Whenua caucus that together govern our organisation. This governance model allows for different world views to be embedded in our organisational culture and directs the work that we do, the voices that we amplify through our webinars and the online resources that we share. We are seeking one person for our Tangata Tiriti caucus and two people for our Tangata Whenua caucus.



Position: Kaitiaki/Board members, 3 positions available.

Nature of Position: Voluntary.

Legal Entity: Tangata Whenua, Community and Voluntary Sector Research Centre Inc, known as Community Research. Community Research is an Incorporated society registered as a charity on the Charities Register.

Purpose of the Position

To govern Community Research so as to ensure that the charitable purposes of Community Research are advanced through our work and in particular that we are achieving our strategy and fulfilling our objectives.

Our Values: For the period 2020-2023 we have chosen the following three values:

- Whanaungatanga
- Manaakitanga
- Rangatiratanga

Our Objectives

- Ngā Kitenga Me Ngā Putanga: Promoting access to community research in Aotearoa;
- Te Pono Me Te Tika: Promoting quality assurance in community research;
- Ngā Hononga: Promoting and strengthening connections between the Sector;
- Ngā Mahi Rangahau Rautaki: Conducting or commissioning research of significance;
- Kia Tū Tonu Te Whare: Ensuring a sustainable organisation.

Key Accountabilities

In partnership with the 6 to 14 other members of the kaitiaki group each kaitiaki member is responsible for:

1. Setting the strategic direction and priorities for the organisation;
2. Employing and managing the Managers;
3. Setting governance policy and managing performance expectations;
4. Approving budgets, audit reports and ensure proper financial controls are in place;
5. Managing risks;
6. Monitoring and evaluating organisational achievements;
7. Building and sustaining a competent board; and
8. Enhancing the organisation's public standing.

These accountabilities are to be carried out in line with our constitution.

Nature of the Role

The role of kaitiaki is unpaid. Kaitiaki meetings are usually in Wellington on a Friday 4 times per year. Community Research will pay for reasonable travel and accommodation costs and reimburse pre-approved expenses in accordance with our policies.

Term

Kaitiaki are appointed for a term of three years with the possibility of renewing that term.

Key Competencies

Strategic Leadership

- To look beyond the short-term and ensure that the board adopts a longer-term, stewardship approach.
- To understand the position of the organisation in the Sector and its relationship to key stakeholders;
- To ensure that strategies and business plans are adopted that will deliver the organisation's vision and purpose;
- To make sensible, astute recommendations and business decisions;
- To be able to distinguish between the separate but complementary roles of governance and management.

Sector Knowledge:

- Strong support of our Kaupapa (including a commitment to 'our sector knowing better', a belief in learning and development, sector independence and self-determination, the power of collective effort).
- Knowledge of and/or experience of the Sector or research organisations.
- Knowledge of and a commitment to engaging with Te Tiriti o Waitangi.

Relationship Management:

- To participate actively and harmoniously, respecting and valuing the contributions of others and contributing to effective teamwork;
- To articulate a point of view in a coherent and persuasive manner without dominating the board's proceedings;
- Openness and respect for diversity.

Analytical:

- To interpret financial statements and statistical information;
- To question and probe for information, assumptions and assertions in a quest for improved understanding and better decision-making; and
- To remain objective and measured under pressure.

All kaitiaki must meet the requirements of the Charities Act 2005 in regards to office holders.

By becoming one of our Kaitiaki you are joining a group of people working to ensure Community Research continues to champion and share community-based knowledge. The Community Research Kaitiaki Group are drawn from around the country. We thank you for your interest in joining us to support our work sharing the baskets of knowledge with the Sector.

*Ehara taku toa i te toa takitahi...
It's not my strength alone but the collective
strength...*

Please apply by email with a CV to admin@communityresearch.org.nz by 6 October 2020.